

About the Association

## WHO ARE WE

### The Information and Records Association is comprised of:

- **Administrative Assistants**
- **Records Custodians**
- **Civil Processors**
- **Evidence Technicians**
- **Police Officers**
- **Sheriff's Deputies**
- **Legal Counsel & Staff**
- **Corrections**
- **Command Staff**
- **Dispatch**
- **Montana Board of Crime Control (MBCC)**
- **Criminal Justice Information Services (CJIS)**

## Addressing the Facts

### Information and Records Association

**MTLEIRA** is incorporated as a non-profit, public benefit corporation under the laws of the State of Montana and a 501(c)3 with the Internal Revenue Service.

**MTLEIRA** welcomes all those who work in the arena of records management and the technological advancement of those records. **MTLEIRA** promotes standardization and effective procedures, sharing, and exchanging experiences and information technology related to the fields of information and records management to further educate our members. **MTLEIRA** seeks to provide education on legal updates to our membership through communications with law enforcement entities and government offices.

**MTLEIRA** recognizes that each and every person within this organization brings experience and resources that can and should be shared to further education.

**MTLEIRA** is dedicated to the advancement of knowledge and education through sharing and exchange of professional experiences.

## The Case For



Together  
We  
Can

Together We Can Make a  
Difference

**MONTANA  
LAW ENFORCEMENT  
INFORMATION AND**

# Montana Information and Records Association

## Our Purpose

### The Montana Law Enforcement Information and Records Association was formed to:

Promote the profession of criminal justice support personnel through an organized assemblage to identify and promote best practices through education and training.

Advance individual knowledge and techniques by sharing and exchanging professional experiences and information related to criminal justice support services.

Provide education and legal updates to our membership through communications with law enforcement associations on legislation pertaining to criminal justice issues related to records maintenance, dissemination, and confidentiality.

Encourage professionalism and high standards of performance among criminal justice support services personnel in the discharge of their responsibilities.

## Our Goals

- To associate individuals who are actively engaged in the management or supervision of criminal justice records.
- To create an organized body so that the profession in all branches may be standardized and effectively practiced through education.
- To provide legal updates.
- To create a network of information to provide members with the latest training and information available.
- To encourage research for the betterment of records keeping.
- To keep its members apprised of the latest changes in record management.
- To provide training on issues of relevance to Criminal Justice personnel and assist them in the discharge of their responsibilities.

**MTLEIRA** welcomes those who work in the arena of records management and the technological advancement of those records. Each and every person within this organization brings experience and resources that can and should be shared. If you're not currently a member of **MTLEIRA**, join now. Get involved! You won't be disappointed.

It is with your membership and support that will afford us the opportunity to offer exceptional and continual training, publications, and research to be provided at our Annual Training & Technology Conferences, website, and newsletters.

For more information and application packet please contact:

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### Other Resources:

[www.mtleira.org](http://www.mtleira.org)

[www.leirawa.org](http://www.leirawa.org)

[www.fbi.gov/about-cjis](http://www.fbi.gov/about-cjis)

[www.mbcc.mt.gov](http://www.mbcc.mt.gov)

[www.asucrp.net](http://www.asucrp.net)

Together We Can Make a Difference—Join **MTLEIRA** today!